



# JUMBUNNA COMMUNITY PRESCHOOL AND EARLY INTERVENTION CENTRE INC.

## MEDICATION AND HEALTH STATEMENT

Date Approved: 27/2/13

### Statutory Legislation & Considerations

- NSW Public Health Act 2010
- Children (Education and Care Services National Law Application) Act 2010
- Education and Care Services National Regulations 2011
- Guide to the National Quality Standard (3) ACECQA (2011)
- National Immunisation Programme (NIP) Schedule, Australia
- Children (Education and Care Services) Supplementary Provisions Regulation 2019
- Children (Education and Care Services) Supplementary Provisions Act 2011

### Sources

- National Health and Medical Research Council - [www.nhmrc.gov.au](http://www.nhmrc.gov.au)
- NSW Department of Health [www.health.nsw.gov.au](http://www.health.nsw.gov.au)
- Immunise Australia Program - [www.immunise.health.gov.au](http://www.immunise.health.gov.au)
- Anaphylaxis Australia - [www.allergyfacts.org.au](http://www.allergyfacts.org.au)
- Asthma Foundation NSW - [www.asthmafoundation.org.au/NSW/Home.aspx](http://www.asthmafoundation.org.au/NSW/Home.aspx)
- NSW Poisons Information Centre - [www.chw.edu.au/poisons/](http://www.chw.edu.au/poisons/)
- Early Childhood Australia - [www.earlychildhoodaustralia.org.au](http://www.earlychildhoodaustralia.org.au)
- Staying Healthy in Child Care – Fifth Edition – 2005
- ECA - Code of Ethics

Links to: Education and Care Services National Regulations 2011: 77, 87, 90, 92-96, 136,162, 168, 177, 181-184, 246-247  
National Quality Standards/Elements: 2.1, 2.1.1, 2.1.4, 2.3.2, 2.3.3, 6.3.1

## INTRODUCTION

This statement has been developed to provide an overview of the areas of medication and health covered by policies developed and maintained by Jumbunna. Maintaining a healthy, safe and inclusive environment for staff children and families, is paramount for high quality education and care.

## ACTIONS - What we are going to do:

Jumbunna will define policies and procedures relating to the areas of medication and health. These policies, informed by the National Regulations and Quality Standards will describe responsibilities, procedures and practices that will guide practice for Jumbunna. These practices aim to provide a clean, healthy and safe environment for staff, children and families.

## PROCEDURES - How it will it be done:

### The Approved Provider will:

- Ensure that the Nominated Supervisor, staff and volunteers at the Jumbunna implement adequate health and hygiene practices.
- Ensure that staff have the skills, training and expertise required to support the inclusion of children with additional health needs.
- Ensure that staff follow procedures and guidelines set out by the *NSW Department of Health* and the *Education and Care Services National Regulation* to keep their environment safe.

- Ensure the confidentiality and storage of medication and health records according to regulatory requirements.

**The Nominated Supervisor will:**

- Implement policies and ensure that staff and volunteers at Jumbunna implement adequate health and hygiene practices.
- Maintain information in the enrolment records of all children regarding health and medications in accordance with legislative requirements and with reference to service policies regarding record keeping and confidentiality.

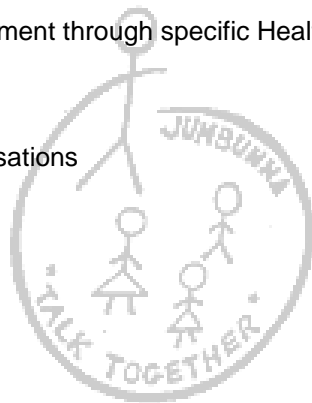
## PROCEDURES

- Regularly review health and medication policies in collaboration with staff and families.
- Develop risk minimisation plans for children who have specific health care needs.
- Liaise with health professionals in the community to ensure that knowledge is updated and shared with families.
- Facilitate effective care and health management for children who are taking medications for health problems, prevention and/or the management of acute episodes of illness or medical emergencies through the safe administration of medication.

Jumbunna defines the aims of this statement through specific Health and Medication policies that will guide practice within Jumbunna.

These are:

- Acceptance and Refusal of Authorisations
- First Aid
- Hygiene and Infection Control
- Immunisation
- Incidents, Injury, Trauma, Illness
- Infectious Diseases
- Medical Conditions
- Medication Administration
- Nutrition/Food/Beverages/Dietary Requirements



## Evaluation

Jumbunna maintains a safe and healthy environment for children, families and staff by developing and following policies and legislative guidelines.

The Approved Provider delegates to the Nominated Supervisor that all policies and procedures meet the regulations and are followed.

The Approved Provider ensures this by communication with the Nominated Supervisor by informal and formal avenues (e.g. verbal discussion, Committee Meetings, and viewing required paperwork).

## DOCUMENTATION

Documents related to this policy	
Related policies	
Forms, record keeping or other organisational documents	

<b>Policy Name:</b>	<b>Medication &amp; Health Statement</b>	<b>Policy Number:</b>	
Date Approved:	24 August 2023	Approved By:	Board of Management
Date Issued:	31 August 2023	Review Date:	30 June 2024
Version 1.5	This version of the policy was approved 24 August 2023 and replaces the version approved 30 June 2022		

